

AUSTRALIAN ALPACA ASSOCIATION LTD

Victorian Eastern Region

ORDINARY REGIONAL MEETING

Date: 21 Sept 2024

Venue: Pine Grove Hotel – 45 Stony Creek Road Upper Beaconsfield

Commenced: 11.15

Minutes - Unconfirmed

Jacqueline Bishop chaired and opened the meeting, thanking and welcoming everyone.

PRESENT: Heather Gardner, Paul Gardner, Lynda Holdsworth, Nic Holdsworth, Kylie Taylor, Colin Taylor, Tim Blake, Julie Blake, John Price, Sue Hatfield, Jack Boer, Jacqueline Bishop, Georgia Bishop, Carolyn Cumper, Jodi Ramadge, Jack Boer.

APOLOGIES:- Daphne Gregory, Allison Quagliani, Jean Daddo, David Daddo, Colette McKay, Trish Munley, Sean Munley, Lezley Golding

Request for Declaration of Interest – None received.

Minutes of previous meetings

Confirmation of previous minutes of Ordinary Regional Meeting held 15th September 2024

That the minutes of the previous meeting held 15th September 2024 be accepted:

Moved Colin Taylor, Seconded: Emmaly Gridley Minutes Carried.

| Item No. | Minutes | Action being taken | Actions |
|------------------------|--|--|----------|
| 2.5 | Treasurer's Report. See below | Request to AAA to have access to VER on MYOB | NH |
| Matters Arising | | | |
| 3.1 | Events held | Nil | |
| 3.2 | Events Planned: <ul style="list-style-type: none">● Berwick Show- 22nd Feb 2025● Red Hill Show – 8th March 2025● Farm World – 27-29th March 2025● Sale Alpaca Show 2025 TBC● Due to high costs for Lardner Show we are looking to see if there is potentially another venue we can use for a new VER show, new convenors also being sought. | Confirm dates of all shows and advise members. Sale may move back to October – confirm. Issues raised re use of sheep panels at Sale Show, VER panels recommended to be used for all future shows. Notify all convenors Emmaly Gridley signaled interest in convening Lardner Show with support from JB/GB. Research to be done within next 4 weeks to determine whether better pricing can be secured for rent of Lardner shed. Alternatively other sheds to be investigated such as Warragul, Meenyan, Korumburra | LH LH |

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| | Confusion with past shows on whether fans able to be used | <p>Tentative date for Lardner 2025 is 12th July Sunday 2025 to tie in with Craft Market.</p> <p>Lardner or equivalent show working party formed, consisting of Sue Hatfield, Em Gridley and Kylie Taylor. Aim to:</p> <ul style="list-style-type: none"> • Contact above venues to assess cost, facilities and availability • Contact Lardner to see if cheaper rent can be negotiated • Sponsors already secured see J & G Bishop. <p>Ensure whether fans are able to be used for all future shows within the schedule. Advise all convenors</p> | EM LH |
| 3.3 | Update on new equipment trailer and panel trailer policy | <p>AAA implemented policy and forms to be filled in prior to movement of trailers. VER Website Members portal to be updated with this information.</p> <p>Questions from members:</p> <ul style="list-style-type: none"> • Why do we need to complete forms? Meeting attendees advised AAA had communicated it was to do with insurance cover. • Copy of insurance policy to be requested • What is covered by insurance- eg car, people or just trailer? | LH |
| 3.4 | Social Media/Website/eNewsletter- | <p>Georgia Bishop volunteered to continue to manage VER Social Media.</p> <p>Administrators of VER Facebook are EG, JB, GB, LH.</p> <p>eNewsletter to be continued twice yearly. Aim to release next issue in October 2024</p> <p>VER Trophy award page to be reviewed and made more prominent.</p> <p>Website – combine VCR combined with VER. VCR have already approved this.</p> | GB LH/GB LH LH |
| 3.5 | 30 Year National Alpaca Week anniversary and 35 year Anniversary of AAA in 2025 | <p>NAW – plan to promote within region</p> <p>30 year NAW dinner, fleece show, craft exhibition. Working party appointed to look</p> | Julie Blake |

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| | | into timing and venue – J.Blake, J.Ramadge, J.Price, N.Holdsworth, H.Gardner. VER to fund event to celebrate alpacas. | |
| 3.6 | <p>Carried forward from previous meeting</p> <ul style="list-style-type: none"> ● Review of Q & A Brochure ● Add Facebook and Instagram links to VER website ● Review of Social Media Rules with view to introducing a Members only Facebook group ● Listing of new members each month on social media ● What to do with fleece | <p>Send to Georgia and Jackie for revamp.</p> <p>Keep trying</p> <p>LH send list of current members to JBlake/GB to enable follow up for stud promotion and event interest</p> <p>Promote member studs/product on social media. Provide members with guidelines - eg 100 words, logo and one image, can collage image but all images must be forwarded as you wish for them to be uploaded. Open to all VER members. Advertising studs on VER website. AGREED</p> <p>Stalls at show – Berwick combine with sheep fleece sales. For sale signs to go on show fleeces, need personal to monitor sales on day at Berwick Show.</p> <p>Sheep wool sale day fleece and craft days. Craft day stalls – Black and coloured sheep sales September each year. Investigate wool markets , ie Sheep and Wool show. JP to contact J Daddo, G. Herring, E. Gridley to seek further advice.</p> <p>When buyer identified VER may rent shed for a collection day. NH to follow up with Scotch Group to confirm possible collection point in Western Surburbs.</p> | <p>NH</p> <p>JB</p> <p>LH</p> <p>GB</p> <p>JP/LH</p> <p>JP</p> <p>NH</p> |
| Committee Issues | | | |
| 4.1 | Fun activities J. Boer suggested Car Rally-alpaca related, points given, clue based, social BBQ at end. | ?entry fee, lunch provided. Date TBA. ? April suggested as possibility. Further information to be forwarded to committee for consideration within next month | J. Boer |
| General Business with Notice: | | | |

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| | NA | | |
| General Business without Notice: | | | |
| 5.1 | Recent issues at shows with alpacas slipping on polished concrete floors. | VER to investigate a suitable surface such as marine carpet or mod grass to be available for all shows in the future. Pricing to be sought and presented to committee | TB |
| 5.2 | History of AAA | Query as to whether there is anywhere the history of the AAA and alpacas in Australia can be sourced. Request further information from AAA | LH |
| 5.3 | Current Membership | 86 current members, 2023 – 101, 2022-110, 2021 – 115. Membership increases as year progresses but trend is showing less members each year. | |
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Meeting closed: 12.32pm

Treasurers Report

The AAA has amalgamated all regions activities into one central accounting system, we are no longer able to pull out a regional profit and loss and balance sheet. They have now also turn off our access to MYOB so we now need to rely on Head Office supplying MYOB data.

At the conclusion of any event, it is important for convenors to ask for a "Job Profit and Loss" so they can reconcile the income, and expenses are correct.

2023 – 2024

I am happy to report that all events in last financial year made surpluses as can be seen from the Job profit and loss reports. And the summary below.

Notes to the accounts :

1. Investment account has reduced by \$9000.00 for new equipment trailer and the sale of the old trailer is yet to take place. This revenue will be returned to the investment account.
2. General Expense \$777.36 for panel transfer has been refunded.

I encourage for all event organisers to budget a 20% surplus on their event to ensure we have enough income to cover the general expenses of the region.

Regards

Nic Holdsworth

| VER Financials | | |
|----------------|----------------------------------|-------------|
| | Event Summary 2023 - 2024 | |
| | General Expense | -\$ 835.10 |
| | Berwick Show | \$ 906.95 |
| | Everything Alpaca | \$ 1,363.63 |
| | Farm World | \$ 750.91 |
| | Intro Workshop | \$ 227.27 |
| | Lardner Show | \$ 1,696.78 |
| | Red Hill Show | \$ 1,648.72 |
| | Sale Show | \$ 25.71 |
| | Surplus | \$ 5,784.87 |
| 30/06/2024 | Investment Account | \$21,750.00 |
| 30/06/2024 | Trading Account | \$15,057.04 |
