



**VER ARM Meeting Minutes UNCONFIRMED**

**Date and Time: 21<sup>st</sup> September 2024 at 10.50**

**PRESENT: Heather Gardner, Paul Gardner, Lynda Holdsworth, Nic Holdsworth, Kylie Taylor, Colin Taylor, Tim Blake, Julie Blake, John Price, Sue Hatfield, Jack Boer, Jacqueline Bishop, Georgia Bishop, Carolyn Cumper, Jodi Ramadge**

**APOLOGIES:-Daphne Gregory, Allison Quagliani, Jean Daddo, David Daddo, Colette McKay, Trish Munley, Sean Munley, Lezley Golding**

**Venue:** Pine Grove Hotel – 45 Stony Creek Road Upper Beaconsfield

**Chair – Jacqueline Bishop. Meeting opened at 10.45 am**

	Action	Responsibility
<p><b>Welcome from President.</b></p> <p><b>Apologies – see above</b></p> <p><b>Register of Declaration read out.</b></p>	NA	
<p><b>Confirmation of 10<sup>th</sup> Sept 2023 ARM minutes:-</b></p> <p>Confirmed –Colin Taylor . Seconded – Kylie Taylor</p>		
<p><b>Presidents report - see Attachment A</b></p>		
<p><b>Treasurers Report – See Attachment B and Profit and Loss July 2023- June 2024 pdf.</b></p> <p>VER Assets Register July 2024 – see attached</p>		
<p><b>Secretary Report - see Attachment C</b></p>		
<p><b>Newsletter, Social Media Report - see Attachment C</b></p>		
<p>Events held:</p> <ul style="list-style-type: none"> <li>● <b>Berwick Show – 24 Feb 2024</b></li> <li>● <b>Red Hill Show, include Fleece sales initiative - 9th March 2024</b></li> <li>● <b>Farm World – 22-24<sup>th</sup> March 2024</b></li> </ul>		



<ul style="list-style-type: none"> <li>● <b>National Alpaca Weekends – 4/5<sup>th</sup> May and 11/12<sup>th</sup> May 2024</b></li> <li>● <b>Lardner Show – included presentation of VER AOTY, BNB and Best of Colour Awards – 6 July 2024</b></li> <li>● <b>Castration day – 15 July 2024</b></li> <li>● <b>National Alpaca Show 18-20 August 2024 plus Youth Paraders</b></li> <li>● <b>Sale Alpaca Show – 15 September 2024</b></li> <li>● <b>Absolutely Everything Alpaca Workshops</b> <ul style="list-style-type: none"> <li>○ <b>Breeding Genetics, Halter training - 21 April 2024</b></li> <li>○ <b>Fibre Craft, Felting - 28 April 2024</b></li> <li>○ <b>Farm Management/Fleece Preparation – 4 May 2024</b></li> <li>○ <b>Beginners Farm Set up – 18 May 2024</b></li> <li>○ <b>Parasites Sign and Symptoms and Identification – 20 July 2024</b></li> <li>○ <b>Birthing Workshop – 8 September 2024</b></li> <li>○ <b>Shearing/Farm set up – 27<sup>th</sup> October 2024</b></li> <li>○ <b>PROPOSED WORKSHOP – pasture management - TBC, shearing/farm set up – 27/10/2024</b></li> </ul> </li> </ul>		
<p><b>Notification of decisions made affecting members of the Region.</b></p> <ul style="list-style-type: none"> <li>a. Continuation of Best of Colour awards for VER Annual Awards</li> <li>b. Notification of Shows/Events Schedule for 2024/25. Berwick, Red Hill, Sale – Annual Awards rules to be updated accordingly</li> <li>c. Acknowledgement of annual Award recipients</li> </ul>		



<ul style="list-style-type: none"> <li>d. Youth Activities</li> <li>e. Purchase of new equipment Trailer cost - \$9000. Old trailer to be repaired and sold</li> <li>f. Purchase of promotional fleece banners</li> <li>g. Introduction of new trailer policy as per AAA</li> <li>h. Funds for movement of panel trailers for Colourbration reimbursed to VER.</li> </ul>		
<p><b>Adoption of regional accounts for the year.</b></p> <p>Adoption of accounts:          Moved by: Colin Taylor          Seconded by: Emmaly Gridley</p>		
<p><b>Business Arising: NA</b></p>		
<p><b>Election of Regional President, Regional Vice President, Regional Secretary and Regional Treasurer. Positions are filled as follows:-</b></p> <ul style="list-style-type: none"> <li>- President – Not appointed</li> <li>- Nic Holdsworth – Treasurer</li> <li>-Lynda Holdsworth – Secretary</li> <li>- Vice President – not appointed</li> </ul>	<p>Thank you to our outgoing committee member Geogia Bishop and Emmaly Gridley for all your efforts with both the youth and social media promotions.</p> <p>Thank you also to our outgoing president Jackie Bishop.</p>	
<p><b>Election of Regional Committee. Positions are filled as follows:-</b></p> <ul style="list-style-type: none"> <li>-Tim Blake</li> <li>-Colin Taylor</li> <li>-Kylie Taylor</li> <li>-John Price</li> <li>- Jacqueline Bishop</li> </ul>	<p>Congratulations to the incoming committee many of which are staying on. Welcome to John Price.</p> <p>Committee will appoint VER representative to any AAA requested meetings</p>	
<p><b>No agenda items were received.</b></p>		



Meeting closed 11.15am		
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## **VER Reports August 2024**

### **Presidents Report Attachment A**

#### **VER Presidents Report 2024**

Thank you for another year of alpaca fun and learning. I wish to give my thanks to the committee for their dedication and work in promoting not only our region but also the wider alpaca community. It has been a pleasure to be VER president for the last 12 plus months and am grateful for the learning opportunity it has given me.

This year we once again had a full show catalogue with Berwick, Red Hill, Lardner and Sale all being held. Thank you to each convenor for taking on this responsibility, it isn't easy to run a show. Along with our shows we have had a number of workshops, linked to the Absolutely Everything Alpaca PASS, held such as parasite, halter training, felting, farm set up, birthing, fleece preparation and more. We have also had one castration day and with the positive response given, we hope to host more in order to reduce entire male numbers in pet animals.

With the introduction of the AYE Committee for youth, the VER have been working with our Victorian Youth Chair representative, Sarah Vaughan, to promote youth within Victoria. Although numbers have been low in youth events this year, opportunities have still been given to promote alpacas in youth with the Red Hill youth display and Youth Competition at Colourbration and Nationals. We will continue to work in this space in promoting alpacas to young people.

On a national level, there are many projects in the pipelines in order to promote the alpaca industry. As these come to light we will continue to share what is being done for our industry. One such initiative was the introduction of National Alpaca Week. Thank you to all our VER members that opened up their farms for the public and promoted the wonderful animal that is alpaca. Although this time it was a small response we hope to grow this into something bigger next year.

Thank you everyone for all your hard work in promoting all things alpaca. I look forward to continuing on as a VER committee member but have decided to step down as President.

Thank You, Jacqueline Bishop.



## Treasurer Report – Attachment B

The AAA has amalgamated all regions activities into one central accounting system, we are no longer able to pull out a regional profit and loss and balance sheet. They have now also turn off our access to MYOB so we now need to rely on Head Office supplying MYOB data.

At the conclusion of any event, it is important for convenors to ask for a “Job Profit and Loss” so they can reconcile the income, and expenses are correct.

### 2023 – 2024

I am happy to report that all events in last financial year made surpluses as can be seen from the Job profit and loss reports. And the summary below.

Notes to the accounts :

1. Investment account has reduced by \$9000.00 for new equipment trailer and the sale of the old trailer is yet to take place. This revenue will be returned to the investment account.
2. General Expense \$777.36 for panel transfer has been refunded.

I encourage for all event organises to budget a 20% surplus on their event to ensure we have enough income to cover the general expenses of the region.

VER Financials		
	<b>Event Summary 2023 - 2024</b>	
	General Expense	-\$ 835.10
	Berwick Show	\$ 906.95
	Everything Alpaca	\$ 1,363.63
	Farm World	\$ 750.91
	Intro Workshop	\$ 227.27
	Lardner Show	\$ 1,696.78
	Red Hill Show	\$ 1,648.72
	Sale Show	\$ 25.71
	<b>Surplus</b>	<b>\$ 5,784.87</b>
30/06/2024	Investment Account	\$21,750.00
30/06/2024	Trading Account	\$15,057.04



Regards Nic Holdsworth

## Secretary Report Attachment C

1. Communications received around caring for alpacas, request for resources, interstate sharing of information and planned events, AAA communications
2. Communications forwarded includes welcome letters to new members, notification on events, responses to specific questions
3. 86 current members, 2023 – 101, 2022- 110, 2021 – 115
4. Thank you to current committee members – Jacqueline Bishop, Georgia Bishop, Nic Holdsworth, Kylie Taylor, Tim Blake, Emmaly Gridley. Our committee has a very good rapport and have worked through many agenda items during the last year including:
  - Shows/Events
  - Purchase of new equipment trailer
  - Maintaining/repair of assets
  - Promotion of VER needs/requirements/wishes to AAA
  - Providing support /local resources/guidance to members
  - Introduction and running of Absolutely Everything Alpaca workshops
  - Co-ordination of National Alpaca Week
5. Things to plan for in 2025:
  - National Alpaca Week 30 year anniversary
  - AAA 35 Year Anniversary?
  - 2024/5 show season
  - Fleece opportunities
  - Award winners

## NewsLetter, Website and Social Media Reports

1. VER website has been updated to include information to assist those new to alpacas.
2. eNewsletter has not been continued this year – lack of resources, time, etc.
3. Plans are underway to combine the VER and VCR websites – this will ensure all events are more carefully co-ordinated and keep all Victorian members up to date with events.
4. Social media has continued albeit less educational information than in previous year.