

## Agenda

Meeting opened – 10.33

### 1. Open and welcome

Thanks to Lynda for having us as the hall had been double booked by the hall manager

Trevor Parry (VCR), John Harris (Western Region President) and Sue Harris (VER Board Representative) - welcome

### 2. Attendance – see attached.

### 3. Register Declaration of interest

### 4. Minutes of previous ORM

Minutes were accepted and moved

by Wendy Lyons Seconded Hans van Poppel.

Wendy Lyons then brought up that some reports were not attached – Lezley agreed reports should be attached. Discussion was held about reports not being sent to the secretary so they could not be attached

Action - All reports must be emailed to VER secretary so they can be attached to minutes. If reports are not emailed then they will be left off the minutes and reported as tabled but not attached

Sue Harris as VER rep advised we could hold over minutes to next meeting with added attachments if received by email to the secretary – If attachments are not sent, minutes to be revised to ‘reports as tabled but not attached’.

David Daddo – confirmed that all emails go to the VER gmail address of the president, treasurer and secretary. You do not need to send to all 3, however if you do have the ability to send to all 3 then you are aware that response may be quicker if sent to all 3.

Matters arising from the minutes –

- Actions – Treasurer reports- ledgers and money allocated to correct ledgers has been updated to reflect a true picture of where the money stands was reported.
- Committee – special meeting – re shows and events. Committee had discussed shows not being stand alone and Hans had been advised Alexandra show to go ahead August 11
- Survey – going to use AAA eblast rather than Mail Chimp – confirmed. Can now send get AAA to send to just Eastern region
- Website – Emmaly and Lynda to discuss later in meeting
- Working with Children –Sue Harris to discuss later in meeting
- Spectacular – Some members received. Obviously an email glitch. Discuss later in meeting
- Committee meetings – a member asked why the minutes don’t go on to the regional minutes –Discussion was had and decided not to add committee minutes to regional minutes. Michelle Bissels agreed that it hadn’t been done before or in her time as president.
- Sue Harris advised committees make decisions and run the region. Only significant changes need to be taken to the region.
- ORM Meeting minutes not on the VER website since March 17.
- Microphone was replaced and used at Berwick

- Concerns re microphone and sound was raised but agreed Berwick was difficult this year as outside PA was coming through the shed along with other power problems. Agreed Berwick is difficult also because of layout
- Fleece cards – still to be followed up and bought (Action Nic Holdsworth – maybe Lynne Kimber instead)

## 5. Correspondence

Wendy Talbot asked for every email to be listed. – Sue Harris said it was not necessary. Secretary to use her discretion.

Emmaly Gridley moved and Hans van Poppel seconded correspondence.

2 letters to be discussed later – Noted one of Viv Blacker's letters did not get sent out.

## 6. Presidents Report as attached

## 7. Treasurers report

Treasurers report tabled.

Michelle questioned Investment account balance. Nic reported it had not been drawn on so balance should still at around \$34000

Nic Holdsworth – Action to find out exact balance of investment of VER

Wendy Talbot asked could treasurer report to be emailed before meeting

Michelle put forward motion that treasurers report to come out with minutes to be perused before ORM Meeting. Seconded Joy.

(Since the meeting, the treasurer has sent updated financials which are attached. Please take note of these comments from the treasurer re the attached financials. These financials are also available on the VER website.

1. Site fee for Berwick is yet to be paid as we are negotiating. Expect between \$1000 and \$1500
2. LP at RH \$294.50 is an overpayment to Karen Caldwell for judging Lardner. VER and AAA paid the same invoice, hence Karen appears as a debtor as well.
3. Treasurer is happy to field any questions via email on any of the amounts or allocations.)

## 8. Brain storming session

Tieran Kimber ran brainstorming session on behalf of committee as requested by members.

Discussion was had.

Tieran Kimber was asked to do a summation. The summation is attached.

## 9. Regional Reports

Berwick – Wendy Lyons and Marie Fitzgerald were asked to steward but felt they hadn't done the stewards course so they felt that maybe they should not have stewarded. Conveners responsibility to organise stewards and see who has done course before the day.

Romanie Blacker– thanked paraders for helping her and other breeders in the ring

Red Hill –

David Daddo reported all good – paraders and Young judges – very good.

Suri fleece component cancelled due to numbers.

eAlpaca fantastic – conveners have to do the course.

Trailer – check re trailer leak – and get trailer kept central etc.

Conveners and stewards workshop – waiting for Ann to provide dates

Farm World stand – wanting volunteers – promoting VER and alpaca industry

David Daddo gave a brief history of VER's involvement at Farm World

Discussion had re VER paying upfront for the Lakeside Pavilion but money comes back to VER for any stalls presold to members

Farm World - Jenny Miles – 2 sites still available.

Alex show – August 11

Hans van Poppel questioned some of the new showing rules. Sue Harris agreed to follow up and get back to him.

Alex show – Chris and Hans van Poppel are unable to do sponsorship for Alex. They are the only stud in region, and therefore needs support to obtain sponsorship.

Michelle Bissels – said region had provided sponsorship of \$1000 towards the marquee

Nic Holdsworth – Convener to send a budget with concerns to committee so that the VER committee can help with whatever is required – committee to see what we can do to help to make it a success

It is to be a standalone show after being unable to get it to run alongside the chicken show.

Maddy Bissels to convene fleece show for Alex for 2018

Lardner – date change due to craft show date change – 23<sup>rd</sup> September.

Sale - no report to be tabled at this meeting – date of show to be clarified.

VER Annual Fleece Show and Awards Night –

Helen Macleod to be the convener of the fleece show.

One venue to be chosen for the entire event.

A limit of 70 fleeces.

#### 10. Welfare Concerns

Concern was raised regarding animals being sold on Gumtree.

Sue Harris reported - We cannot provide vet advice, but the facts sheets are to be re-written as guidance sheets (taskforce appointed by the Board to do this), and put on the public part of the AAA website.

#### 11. ORM Locations

Location of ORMs discussed, including disabled access and ensuring meetings remain inclusive of all who wish to attend.

The majority show of hands confirmed that we will continue to hold ORM's at the Narre Warren East Public Hall.

#### 12. New Breeders

Discussion was had regarding new breeders needing to nominate for annual awards.

#### 13. AAA panels available for use in VER Shows

AAA panels are stored in Bendigo for use by the regions. It was approved to get quotes for trailers to put these panels on and transport to VER shows.

#### 14. General Business

Web is being managed by Lynda Holdsworth and Facebook is being managed by Emmaly Gridley.

Minutes not up to date on the website for over a year.

Update required to the website to add members from eAlpaca (instead of manually) at a cost of \$300. After discussions it was agreed to pay for update to existing website.

Lynda Holdsworth, to contact Joanne Lincoln regarding member's passwords for the website.

Louise Lazarus confirmed that all show results are to be updated on to the VER website.

Action – Maddy Bissels to send show results to Emmaly Gridley via webpage, or send to Emmaly via the secretary.

WCC – everyone is to read a copy of the AAA document regarding Working with Children's Check. You should all get a voluntary one. It is free. Nominate AAA as the organisation you are volunteering for. If you already have one, ensure that AAA is on the list of organisations you have nominated. The document can be found on the AAA website. Login as a member and find AAA Governance. The document can then be found under the heading of Policies and Procedures.

Catalogues – Maddy is prepared to create catalogues for shows. However, it is ultimately the conveners responsibility and decision to nominate who is to create the catalogues.

Meeting Close – 2.48pm